

## STATEMENT OF WORK

### MARMES ROCKSHELTER Collection Analysis and Final Report Preparation

#### I. Project Background and Purpose

Marmes Rockshelter is located on the Palouse River, approximately 2 miles upriver from its confluence with the Snake River. Archaeological investigations at Marmes produced evidence of continuous human occupation dating back 10,000 years. Because of its significance, Marmes Rockshelter is a designated National Historic Landmark and is listed on the National Register of Historic Places. Despite its national recognition however, a complete analysis of the Marmes archaeological collection and preparation of a final, comprehensive report have never been done. The purpose of the present undertaking is to complete these two tasks.

#### II. Statement of Contractor Services

The contractor shall furnish all services, labor, materials, and equipment needed to do a comprehensive analysis of the Marmes archaeological collection (primarily 1968 material) and preparation of a final, comprehensive report of findings.

#### III. Tasks

The contractor shall prepare and submit to the Government, a work proposal/research design that includes but is not limited to the following items and that identifies how these tasks will be accomplished.

- a. A brief summary/overview of all cultural resources work carried out at Marmes Rockshelter.
- b. A bibliography of all reports, theses, dissertations, etc. derived from data generated from Marmes Rockshelter.
- c. Lithic, sediment, faunal, stratigraphic palynology, trace residue, textile, historic, and other appropriate analyses.
- d. Radio carbon and other appropriate dating methods.
- e. Addressing national, regional and local research questions to which the Marmes data will make a significant contribution.
- f. Discussion on the impacts of missing collection data (i.e. records, artifacts, etc.) to the current analyses and results.
- g. A revised assessment on the role of Marmes Rockshelter in a local, regional, and national perspective.

#### IV. Conditions

- a. The total cost of this project shall not exceed \$400,000 (Special circumstances - We do not normally offer a dollar figure).
- b. Yearly reports shall be submitted documenting the extent and nature of work completed during that period of time. The reports shall be able to stand as a separate document and include the results and conclusions of all analyses and tests done during the course of the year. Succeeding yearly reports shall build upon and incorporate the results of previous years' work.
- c. All work shall be completed and 50 copies of the final Marmes Report submitted by September 30, 2000. A camera ready copy of the final report shall also be prepared and submitted by the same date.
- d. The contractor shall be able to demonstrate the capabilities of key project personnel (e.g. principle investigator, project director, etc.) to successfully complete all phases of identified work.
- e. All generated project material (e.g. maps, notes, documents, drawings, etc.) shall be the property of the United States. All original notes, photographs, slides, maps, etc. generated as part of this project shall become part of the Corps' project documentation. The Contractor shall properly label and box all such materials. Arrangements for curation/storage shall be made by the Corps.
- f. All work shall be subject to inspection by representative of the Corps. Inspections will be done to track contractor progress, verify that identified tasks are being performed as stated, and identify any problems or issues impeding successful completion of the contract. If inspections should indicate that the work is not being performed in accordance with applicable laws and regulations and the approved proposal, the contractor shall, at no additional cost to the government, suspend work and immediately develop and undertake appropriate corrective actions as reviewed and approved by the Government.
- g. Close coordination shall be maintained between the principal investigator and the Contracting Officer or her representative to insure that the Government's best interest is served.
- h. The contractor shall afford the Government the opportunity to review and comment on all draft reports and shall incorporate the Government's review comments into the final documents. Review comments (written or verbal) shall be submitted by the Contracting Officer or her representative. The Government reserves the right to have all contractor draft reports reviewed by qualified professionals and to include their comments as part of the Government's.

i. The contractor shall provide the Corps with 2 copies of the text portion of the report on disk in Microsoft Word. The Corps will identify the appropriate Microsoft Word version at the start of the final year of the contract.

j. Appropriate illustrations, pictures, drawings, etc. shall be included as part of the final report and used to graphically enhance written documentation.

k. The Government shall provide available project maps, photographs, and cultural resources reports as appropriate.

l. Prior to the start of work and at a mutually agreed upon date, time and location, representatives from the Corps, Washington State University, and the contractor shall meet to discuss the project undertaking. The purpose will be to insure clarification of roles, tasks, and schedules with regard to project undertakings.

m. Neither the contractor nor his representatives shall release any sketch, photograph, map, report, or other material of any nature obtained or prepared under the contract without specific written approval of the Contracting Officer or her representative prior to the time of final acceptance of the contractor's work. The Corps shall be the sole agent in the distribution of the report to the appropriate State and Federal agencies involved with historic preservation.

## V. Report Specifications

a. The report of investigations shall be prepared in format reflecting contemporary organizational and illustrative standards of current professional archaeological, anthropological, and historical journals.

b. The report shall include but not be limited to a title page, executive summary, introduction, table of contents, text and bibliography. The summary shall include results, major findings, and statements of significance. The title page shall note that the report was done in partial fulfillment of the Corps' contract.

c. Text materials shall be typed on good quality bond paper, 8.5 inches by 11 inches with a 1.25 inch binding margin on the left side, .75 inch on the right side, 1 inch at the top, and 1 inch at the bottom.

d. All pages, figures, and tables shall be consecutively numbered throughout the report and where applicable, shall have titles and appropriate explanatory notes.

END OF SECTION C